

Healthwatch Northamptonshire Planning Group Meeting
Thursday 4 July 2019
10am-3pm
Manfield Room, Moulton Community Centre,
Sandy Hill, Reedings, Moulton, Northampton NN3 7AX

Present: Morcea Walker (Chair), Sheila White, Wendy Patel, Susan Hills, Jenny Dixon, Simon Barter, Dora Shergold, Andrew Wainwright, John Rawlings, Roger Knight, Helen Statham, Bridget Robb, Sandra Bell, Brian Burnett, Jill Spiby, Veronica Male, Rob Mason, Rashmi Shah

In attendance: Simon Weldon (CEO KGH), Leanne Hackshall (KGH Director of Nursing), Kate Holt (CEO), Becky Calcraft, Katie Bayliss,

Apologies: Farah Ali, David Jones, John Roberts, Sharon Wood, Margaret Moss, Gina King, Ric Barnard, Christine Drage

Item No.	Item	Action
1.	<p>Welcome, introductions and apologies</p> <p>Morcea welcomed everyone to the meeting and apologies for attendance were received.</p> <p>Declarations of interests were made</p>	
2.	<p>Minutes of last meetings 16 May 2019</p> <p>The minutes of the last meeting were agreed and accepted as an accurate record.</p>	
3.	<p>Matters arising</p> <p>Helen Statham raised a question regarding information in other languages that was possibly absent from the drafted minutes. Kate responded and stated that this was in fact raised at the Board meeting and explained that HWN has a translation tool on the website, Easy Reads and documents are available in various languages.</p> <p>Rashmir had previously raised a question about the representation of users and carers on the Northamptonshire Safeguarding Adults Board (NSAB). Morcea informed Rashmi that the Board is still in its early stages and she has attended the first meeting. Morcea assured Rashmi that she will feed back his concerns, as well as any raised by Healthwatch at the</p>	

	<ul style="list-style-type: none"> • Safe: Requires improvement • Effective: Requires improvement • Caring: Good • Responsive: Requires improvement • Well led- Services: Requires improvement • Well led- Trust level: Good <p>As a consequence of the inspection Simon explained KGH's quality improvement methodology and that it consists of 6 keys areas that cover their 14 must dos on their journey to 'outstanding':</p> <ul style="list-style-type: none"> • They are looking at 'Going digital' (IT that supports care and procedure) • Raising the bar (Reviews of quality processes and targets) • Improving our estate (Strategies that meet the needs of the population) • A great place to work (Supporting staff through cultural change) • Setting the strategy (Agreeing clinical strategies that inform estates and service developments) <p>Morcea thanked both Simon and Leanne for their attendance and updates. Simon responded by informing the group that he would be happy to return and update Healthwatch on KGH's future status.</p>	
5.	Break	
6.	<p>Volunteers</p> <p>Katie updated about 3 new volunteers joining HWN. She also thanked the group for their responses concerning the volunteers' feedback survey and informed the group that the survey was still open and their responses would be welcomed.</p>	
7.	<p>Presentation and Discussion: Review of Health and Wellbeing Fora</p> <p>Simon Barter conducted an HWN Independent Review of the Health and Wellbeing Fora in Northamptonshire. He explained to the group how the review was conducted, the key findings and listed recommendations going forward.</p>	

	<p>A review took place Feb/March 2019 which consisted of an online survey to all Fora members, gathering 50 responses and 1 to 1 interviews, conducted by Simon with Fora Chairs and/or senior officers.</p> <p>Simon concluded that Northamptonshire Fora are unique. They have evolved independently to represent local interests and involve representing the whole county. They vary in operation and output. There is no formal governance between the Fora and the H&W Board although this had been previously assumed.</p> <p>Simon expressed that there is a good opportunity for the Fora to work more closely together and with the H&W Board to support county and health local priorities.</p> <p>Jenny raised a concern that some PPG's are not aware of the Fora and the work that it does and asked how this information can be obtained.</p> <p>Roger also raised an observation from his attendance at the Kettering Fora. He explained how there is an absence of councillors in this area and that responsibilities are lying at an officer level.</p> <p>Simon said that he will feed back both of these concerns at the next chairs meeting and will update the group accordingly.</p>	SB
8.	<p>Project Updates</p> <p>Young Healthwatch</p> <p>Esther has circulated an update of YHWN's work and projects.</p> <p>Enter and view</p> <p>Becky informed the group that the recent programme of Enter and Views to care homes have been completed and reports have been published. Becky will send reports in an accessible format for those who require it.</p> <p>Mental health</p> <p>A combined group of HWN volunteers and staff completed mandatory training at St. Andrews in preparation for our visits. Visits are due to take place in early September.</p> <p>NHS Long Term Plan engagement</p> <p>Becky informed the group that the report from the event with NHCP is being finalised and next steps will be discussed with the</p>	

	NHCP. Sandra Bell gave an update on the social prescribing event she attended. An online directory of services (Mi.DOS) has been developed. Link workers for social prescribing are currently being recruited.	
9.	<p>Future Events and Projects</p> <p>Adult Social Care engagement project</p> <p>Primary care</p> <p>It was agreed that primary care will become a focus point once the hospital discharge project is completed/underway.</p> <p>Hospital discharge</p> <p>The hospital discharge group has now been formed and had their first meeting Thursday 4th July. Any progress will be reported back to the planning group.</p>	KB
10.	<p>Meetings attended</p> <p>Morcea thanked all those representatives that have attended meetings and provided reports.</p> <p>The following reports were acknowledged:</p> <ul style="list-style-type: none"> • Bridget Robb: Horton Maternity Hospital meeting • Helen Statham: East Northants HWBF April • Helen Statham: East Northants HWBF June • Roger Knight: Kettering HWBF May • Roger Knight: Last Years of Life Board June • Rob Mason: Mental Health PEG May <p>Healthwatch representatives will report and update the group on any future meetings they attend.</p>	All
11.	Plenary session	
12.	AOB	
13.	<p>Date of next meeting</p> <p>Thurs 19 September 2019, 1pm-4pm, Broadmead Baptist Church, Broadmead Avenue, Northampton NN3 2QY</p>	

Signed as a true record of the meeting:

Date:

